

Minutes of Meeting
Tuesday, March 13, 2018 5:30 pm
Leon Valley Public Library
Board of Trustees
6425 Evers Road, Leon Valley, Texas, 78238

Attendance: Heather Haskin, Barbara Owens, Carol Poss, Peggy Proffitt, Sandy Underwood, Sandra Keller and Janet Stone were present. Jill Crane, Brigid Cooley and Catherine Rodriguez were not in attendance.

Regular Agenda:

1. The meeting was called to order at 5:33 pm by Vice Chairman Haskin.
2. Citizens to be heard: None.
3. The minutes for the February 13, 2018 meeting were read. It was moved by Barbara Owens and seconded by Carol Poss, that the minutes be approved as read. The motion passed unanimously.

Discussion Agenda:

4. Volunteer Thank You event, Wed., April 18, 2018. Arrangements were reviewed: Event will run 5-7pm inside the library. Food set up will be in the Bissett Meeting Room. Volunteers will all be able to pick a book they would like to have dedicated to them for their service and will also receive a clear tote bag with the library log on it as a thank you gift. The board members each contribute food for the event and the signup sheet was circulated.
5. Trustee Resignation/Appointment: Resignation letter dated in April was read from Trustee Shirley Loban who is unable to complete her duties due to health reasons. Two applications were submitted and approved by Council at the March 6 Council meeting, to appoint Janet Stone and Sandra Keller to the Trustee Board. Introductions were made.
6. Trustee By-Laws: On hold as Library Director is taking an ordinance revision to council regarding implementing staggered trustee terms. Following that, the issue of By-Laws will be brought back up.
7. Library Director Report: Numbers for all stats reported monthly are comparable to one year ago with the exception of Wi-Fi usage which has increased by 20%. Upcoming Programs include our Second Annual MakerSpace Event on March 12 & 13 and our Page-to-Stage Theater Group will have their final performance on March 10. *Upgrade to Cat 6 technology coming.* Texas Library Association Annual Convention is coming the first week of April in Dallas and Sandy will be out of the library for the week, Theresa Brader will be in charge of the library. Road closure update: Newest update is mid-June for completion.
8. Friends of the Library Report: Carol Poss reported that the spring book sale will be on Thursday, April 26 and Friday, April 27 from 10am – 6pm daily. Carol passed around a signup sheet to help

work at the sale. The regular Saturday sale will be held on Saturday, April 7. They have seen a downtrend in the book sale due to people moving toward eBooks.

9. Announcements: none.

There being no further business, the meeting was concluded at 6:45pm.

A handwritten signature in cursive script, reading "Jill J. Chase". The signature is written in dark ink on a white background.